

HOW TO GET YOUR GED

(GENERAL EDUCATION DIPLOMA)

Purpose:

There are many educationally mature persons who, for one reason or another, withdrew from school or were unable to complete formal high school graduation requirements, and as a result, have not been able to establish satisfactorily or document their level of educational achievement.

The GED program provides applicants the opportunity to secure an evaluation of the educational maturity and/or competence, which may prove valuable in securing employment, job promotion, admission to college, or for reasons of personal satisfaction. There are evening tests offered on Mondays and all day testing is available on Tuesdays.

Where to Apply:

Boone/Winnebago Regional Office of Education, 300 Heart Boulevard, Loves Park, IL 61111.

Applications are accepted Monday-Friday from 8:00 am to 3:30 pm. The \$50 application fee is valid for one year. If testing is not successfully completed within 12 months, the participant must pay a new \$50 fee. The application fee is non-refundable.

Identity and age must be verified using a valid government issued ID or Drivers License at the time of application and before taking each test.

Application Requirements:

Applicants must be 17 years of age, a resident of the State of Illinois, and have a letter certifying they have dropped from school if they have attended in the last year. ****NOTE:** If the applicant has been out of school for one year they do not need a letter.

Registration:

Registration for individual tests is required, and must be made by noon on the Friday of the week prior to actual testing.

NO SHOW POLICY

If you do not cancel your scheduled tests at least 30 minutes before the testing time, this will be considered a "NO SHOW" and it will be necessary for you to pay \$50 to reactivate your file. If you schedule more than one test on a specific date you must attend all scheduled sessions. If you miss one or more of those tests, it will be considered a "NO SHOW".

CANCELLATION POLICY

You are entitled to one "Cancellation" of your scheduled tests. After canceling your test you will receive a warning notice indicating that you have used your "Free Cancellation" and if you cancel a second time it will be necessary for you to pay \$50 to reactivate your file. You must cancel 30 minutes prior to your scheduled tests. If you cancel by Friday at noon prior to your test date, your cancellation penalty will be waived.

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Certificate Requirements:

As of January 1, 2002, to qualify for the High School Equivalency Certificate, an applicant must obtain at least a standard score of 410 on each of the five tests, and establish a minimum total of 2250 standard score points on the entire battery of tests. (This is an average of 450 standard score points on each test.) In addition, the applicant must pass a test on the Constitution of the State of Illinois, the Constitution of the United States and the proper use and display of the American flag. The fee for a certificate is included in the \$50 application fee.

GED Classes:

Preparation courses for taking the GED tests are not required, but are recommended. Schools offering GED courses are:

Rock Valley College Adult Education	921-2001
Roosevelt Community Education Center	966-3251
Regional Learning Center	316-8450
ARK in Belvidere	544-3315

Retest Requirements:

1. After completing ALL TESTS, if you fail to attain 2250 points on the GED tests, you may schedule a retest. Retests are \$10 per test with the exception of the Language Arts/Writing which is \$15 and the Constitution test which has no fee.

2. Candidates may test up to three times in a calendar year.

REGIONAL OFFICE OF EDUCATION

Boone/Winnebago
300 Heart Boulevard
Loves Park, IL 61111

Phone 815.636.3060, Fax 815.636.3069, Website www.4roe.org

Dr. Richard Fairgrievies
Regional Superintendent of Schools

For the most current GED information, go to

www.4roe.org