

ALTERNATIVE CREDITS

Students wanting to earn credits outside of the traditional school day (alternative credits) need to print the following three pages off the school's website or pick them up in the Guidance and Career Planning Office (GCP).

ALTERNATIVE CREDIT POLICY

This form will identify what classes are considered alternative credits and which credits may or may not be accepted to meet Hononegah's graduation requirements.

CORRESPONDENCE COURSES

The four alternative schools that Hononegah accepts alternative credits from is listed on this page. The first three schools listed give students the option of taking the class online or on paper, the fourth school, IVS, is only online. Hononegah will also accept credits from the area driver's education facilities, Rockford School District's Evening program, and colleges.

ALTERNATIVE CREDIT FORM

This form must be filled out completely and returned to the GCP Office before registering for an alternative credit class. The course description or class syllabus for the class that is being requested must be attached to the form. A School Counselor will review the form and course description. The Counselor will return the form to the student with either denied or approved checked off on the bottom of the form. Once a class is approved, the student can register for it.

Students who have questions about earning alternative credits should schedule an appointment with his/her School Counselor during the school year.

HONONEGAH COMMUNITY HIGH SCHOOL ALTERNATIVE COURSES

- Maximum of 8 credits may be earned toward graduation; this includes written correspondence, on-line, college classes and summer school programs in other districts, night school or private driver's education.
- Must be accredited by North Central Association of Colleges and Secondary Schools.
- May be taken at any grade level unless noted otherwise.
- Student assumes responsibility for payment of all fees.
- **Courses must be approved in advance using the Alternative Credit Request Form.**
- Remediation: Courses taken previously for which a student failed.

1. Correspondence/On-line Courses

- A. If class is offered at HCHS, it can only be taken for remediation (Freshmen-Senior) or by students who are behind in graduation credits: 2nd year student with less than 10 credits, 3rd year student with less than 22 credits and 4th year student with less than 34 credits.
- B. If the class is not offered at HCHS and is needed for graduation credit (Junior and Senior).

2. Illinois Virtual School

- A. Classes can be taken for credit whether they are offered at HCHS or not.
- B. Classes can be taken by Freshmen-Seniors.
- C. The Pre-Approval form must be returned to the GCP Office before registering for the class.
- D. Check made out to HCHS for the total cost of the class must be turned in to the GCP Office before registering for the class.

3. Rock Valley Community College And Other 2/4-year Schools

Must have University approval to take the class.

- A. If class is offered at HCHS, it can only be taken for remediation (Freshmen-Senior) or by students who are behind in graduation credits: 2nd year student with less than 10 credits, 3rd year student with less than 22 credits and 4th year student with less than 34 credits.
- B. If the class is not offered at HCHS and is needed for graduation (Junior and Senior).
- C. Porter Scholar is open to Seniors only.

4. Other Accredited High School Summer School Programs

- A. Courses may be taken at other approved public school.

5. Regional Alternative School at Hononegah

- A. Freshmen-Seniors are eligible.
- B. Students may earn all graduation credits through Hononegah's Regional Alternative School.

6. Rockford Evening School or other Approved Evening School

- A. If class is offered at HCHS, it can only be taken for remediation (Freshmen-Senior) or by students who are behind in graduation credits: 2nd year student with less than 10 credits, 3rd year student with less than 22 credits and 4th year student with less than 34 credits.
- B. If the class is not offered at HCHS and is needed for graduation credit (Junior and Senior).

7. Driver's Education

- A. Student must have passed eight credits the previous two semesters.
- B. Class must be taken at an Illinois Driver's Education school.
- C. Proof must be shown that the student passed the course in order for HCHS to issue credit.

CORRESPONDENCE COURSES

The following correspondence courses will be accepted by Hononegah Community High School. **Students must have pre-approval before registering** if they want the course to be added to their HCHS transcripts. Classes not offered at Hononegah can be taken for credit through Correspondence classes. If the student fails a class at Hononegah, it may be taken for remedial purposes through correspondence for graduation credit. Students may earn a maximum of eight credits through alternative credits.

Indiana University

408 North Union Street
Bloomington, IN 47405

800-334-1011

E-mail: scs@indiana.edu

Internet: <http://scs.indiana.edu>

Brigham Young University

BYU – Independent Study
120 Morris Center
Provo, UT 84602-0300

800-914-8931

E-mail: indstudy@byu.edu

Internet: www.elearn.byu.edu

Illinois Virtual School

www.ilvirtual.org

ALTERNATIVE CREDIT APPROVAL FORM
Hononegah Community High School

- Approval is **required before** HCHS credit will be granted.
- All grades will be posted to the student's transcript upon completion of the course unless the Guidance Office is notified in writing that the student does not want the grade to be included on the transcript. However, HCHS Summer School grades must remain on the transcript.
- Alternative credit classes taken outside HCHS do not count toward GPA or Rank.
- All costs associated with alternative credits, including, but not limited to, course fees, mailing, faxing, and copying are the responsibility of the student electing to take the class.

School Counselor _____

Date _____

Student Name _____

Grad Year _____

Student ID # _____

Date of birth _____

Alternative Credit Purpose:

___ Remedial (Repeat course previously failed)

___ Required class/credit needed for graduation (Seniors must submit proof of successful completion at least two weeks prior to graduation)

___ Required class for college admission

___ Enrichment/Drivers Education

Alternative Credit Source:

___ BYU (Brigham Young University) (Payment made directly to BYU)

___ IVS (Illinois Virtual School) (Full payment made out to HCHS due in Guidance office upon final approval.)

___ Driver's Education -- Name of outside agency _____

___ Credit Recovery: 1st hour or 9th hour start date: _____

___ Other _____

Course description(s) must be attached on all alternative courses except for Driver's Education.

Name and number of course(s) _____

Start Date: _____

Term: (circle one) Fall (semester 1) Spring (Semester 2)

Summer

Student signature _____

Date _____

Parent signature _____

Date _____

office use only

___ No. of alternative credits previously earned

___ No. of alternative credits requested on this form

Entered _____

___ No. of alternative credits previously requested

___ Total alternative credits (Maximum of eight alternative credits may be earned toward graduation.)

Counselor signature _____

Date _____

___ Approved ___ Denied Reason for denial: _____

Check Number/Cash _____

Total Paid _____

Date _____

Rec'd By _____

9/21/2015